

本研究所では、業務を柔軟かつ迅速に行うため、理事長・理事の下に以下の5部を置いています。

企画部

研究に関する総合的な企画及び立案・調整、障害のある子どもの教育に関する政策課題、関係法制及び行政財政政策に関する調査・分析などの業務を行っています。

また、研究所の業務に関する評価の企画及び立案、研究所が実施する調査の全体計画の立案及び調整、特別支援教育に関する基本データ調査の企画・実施・分析、諸外国の障害のある子どもの教育に関する調査・分析などの業務を行っています。

教育支援部

特別支援教育の理解・啓発、交流及び共同学習の推進、都道府県等の教育センター、特別支援教育センター等との連携協力、関係校長会や関係団体等との連携・連絡調整、特別支援学校や幼稚園、小学校、中学校、高等学校等への支援及び連携協力などの業務を行っています。

また、通信、来所、訪問による発生頻度の低い障害等の各都道府県等では対応が困難な事例に関する教育相談、日本人学校等の保護者等からの教育相談、各教育関係機関等における教育相談のコンサルテーション、障害のある子どもの教育相談に関する情報提供などの業務を行っています。

教育研修・事業部

本研究所が行う研修事業の企画及び立案、研修プログラムの開発、研修修了者のフォローアップ、地方における教員研修の支援、インターネットによる配信コンテンツの開発提供などの業務を行っています。

また、本研究所主催セミナーの企画・実施、外国の研究機関や研究者との連携協力・交流、保護者団体等との連携事業の企画・実施、医療・福祉・労働関係機関等に対する理解・啓発及び連携などの業務を行っています。

教育情報部

特別支援教育に関する情報の収集・蓄積・提供や理解啓発活動（他の部の所掌に関するものを除く。）、特別支援教育に関する教材及び教育支援機器に関する情報・資料の収集・提供や評価・活用及び関係者の支援などの業務を行っています。

発達障害教育に関する情報については、「発達障害教育情報センター」Webサイトや、発達障害教育情報センター展示室の公開等を通じて、小・中学校等の教員や保護者の方を対象に、発達障害教育に関する様々な情報提供を行っています。さらに、発達障害に関わる関係団体との連携強化にも努め、その一環として世界自閉症啓発デー in 横須賀を実施しています。

総務部

研究所の中期計画・年度計画の策定、広報、職員の人事、予算・決算、施設・設備管理や各部業務の支援などの業務を行っています。

Departments and Their Duties

The organization of NISE consists of the following five departments under the President and the Executive Director for flexible and prompt action.

Department of Policy and Planning

The department is responsible for comprehensively planning and coordinating research-related activities, and conducting surveys and analysis of data on policy issues, relevant laws and regulations, and administrative and fiscal policies on children with disabilities.

It is also responsible for planning the evaluation of NISE's activities; planning and coordinating the overall plan of NISE's research projects; planning, implementing and analyzing basic data surveys of special needs education; and conducting surveys and analysis of data on education for children with disabilities in various countries.

Department of Educational Support

The department is responsible for promoting understanding, and education of special needs education; promoting interchange and joint learning; establishing and maintaining cooperative relationships with prefecture education centers and special needs education centers; cooperating with principals' associations concerned and coordinating communication with them; offering support to and coordinating cooperation and communication with schools for special needs education, kindergartens, elementary schools, lower and upper secondary schools, and other educational institutions.

The department provides counseling and consultation on difficult cases for prefectures to handle, such as low incidence disabilities, by phone, email, or visiting those with a disability, or their visiting us; counseling and consultation in response to requests from parents or those concerned at overseas Japanese schools or other schools; counseling and consultation at various kinds of educational institutions; and information on counseling and consultation on children with disabilities.

Department of Teacher Training and Collaborative Projects

The department is responsible for planning training projects conducted by NISE, developing training programs, conducting follow-ups of those completing training programs, supporting training for teachers in local areas, and developing and providing contents for online delivery.

It is also responsible for planning and implementing seminars sponsored by NISE, promoting collaboration and exchange with foreign research institutes and researchers; planning and implementing joint projects with parent organizations; and building understanding and raising awareness among healthcare-, welfare-, and labor-related organizations and promoting collaboration with them.

Department of Education Information

The department gathers, consolidates and provides information on special needs education; conducts activities (excluding those undertaken by other departments) to build understanding and raise awareness of special needs education; gathers, provides, assesses, and uses materials on special needs education and information and materials on educational assistive devices; and supports those concerned.

A wide range of information on education for those with developmental disabilities is provided to teaching staff of elementary and lower secondary schools and parents and guardians of students of these schools by various means, for example, through the website of the Information Center of Education for Persons with Developmental Disabilities and by opening the exhibition room of the Information Center. Efforts are also placed on strengthening the cooperative relationships with organizations involved in issues related to developmental disabilities. One of such efforts is the "World Autism Awareness Day in Yokosuka."

Department of Administration

The department is responsible for formulating of the medium-term and annual plans for NISE, public relations, personnel affairs, budgets and account settlements, management of facilities and equipment, and support for activities conducted by other departments.